| **Client** | | Wollongong City Council | | | **ITP CHECKLIST FOR:**  **Signposting** | **Work Area:** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Contract No. #** | |  | | | Signposting | |
| **Contract** | | West Dapto Road Upgrade (Stage 1) | | | ITC011 (ITP011) | |
| **Lot Details & No** | |  | | | **Underlying Lots:** | |
| Activity No.# | Description | | Requirements / Reference | Acceptance Criteria | |  | Comments / Attachments |
| 1 | **Preparation Works** | | Project Safety Plan | * All site personnel inducted (includes environment and cultural) * Required Safe Work Method Statements completed and signed * Subcontractor’s safety plan/procedure approved | |  |  |
| 2 | **Environment** | | Project Environment Plan | * Installation of soil erosion and sedimentation controls completed in accordance with Soil and Water Specs. * Air quality to be visually monitored for dust etc. as a direct result of construction activities. | |  |  |
| 3 | **Details of Manufacturer and Materials** | | 1192 1.4 | * HOLD POINT: Submit details of sign manufacturer, materials and attachment system 2 weeks before fabrication (HP) | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 4 | **Material Conformance** | | 1192 1.4 | * HOLD POINT: One week before ordering, submit evidence that sign materials and parts conform to this worksection (HP) | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 5 | **Material Compatibility** | | 1192 1.4 | * HOLD POINT: One week before ordering, submit details of materials and evidence that materials for background and legend are compatible | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 6 | **Sign Supports Conformance** | | 1192 1.4 | * HOLD POINT: One week before ordering, submit evidence that sign supports conform to this worksection | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 7 | **Steel Reinforcement Conformance** | | 1192 1.4 | * HOLD POINT: One week before ordering, submit evidence that steel reinforcement conform to this worksection | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 8 | **Pre-delivery inspection** | | 1192 1.4 | * HOLD POINT: Fabricated purpose-designed sign structures | |  | * HOLD POINT: \_\_\_\_\_\_\_ |
| 9 | **Protection of Services** | | 0310, 0319 | **HOLD POINT: Locate and protect services from damage 1 week before placing footings and erecting signs** | |  | **HOLD POINT: \_\_\_\_\_\_\_** |
| 10 | **Inspection of Clearing** | | 0310, 0319 | **WITNESS POINT: Notice of inspection of clearing 1 day after clearing** | |  | **WITNESS POINT: \_\_\_\_\_\_\_** |
| 11 | **Inspect Sign Support Set-out** | | 0310, 0319 | **HOLD POINT: Notice of inspection of sign support structure set-out 1 week before sign erection** | |  | **HOLD POINT: \_\_\_\_\_\_\_** |
| 12 | **Inspect Footing Excavation** | | 0310, 0319 | **WITNESS POINT: Notice of inspection of completed excavation for footings 1 day before placing footings** | |  | **WITNESS POINT: \_\_\_\_\_\_\_** |
| 13 | **Inspect Footing Reinforcement** | | 0310, 0319 | **WITNESS POINT: Notice of inspection of footings for steel reinforcement** | |  | **WITNESS POINT: \_\_\_\_\_\_\_** |
| 14 | **Adjustment of Existing Signs** | | 1192 3.5 | **WITNESS POINT: Notice of inspection of adjusted, relocated or replaced signs** | |  | * WITNESS POINT: \_\_\_\_\_\_\_ |

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| **QA ENGINEER / SPE / PE SIGN OFF** | | |
| Name | Signature | Date |